

## MANDATORY REQUIREMENTS FOR THAI VISA APPLICATION

1. All information provided in the application form must be accurate, and the form duly signed (**signature must match with the signature in the current passport**);
  2. Purpose of visit and visa category required should be specific;
  3. An active contact number, an alternative phone number, and an active number of local guarantor must be provided (**travel agents' phone number cannot stand in as local guarantors**);
  4. Occupation details should be clearly mentioned in the visa application form. Workplace's phone number must be mentioned in the official covering letter;
  5. All photocopies must be signed by the applicant as "*Certified true copy*";
  6. An affidavit is required for major name corrections;
  7. For documents in other foreign languages (*including Bangla*) must be translated into English and shall be certified by a credible translator and a notary public e.g., National ID Card, Nikah Nama, Government order etc.;
  8. Only original Bank Statement and Bank Solvency Letter are acceptable. Sufficient funds (*BDT 60,000 for individual and BDT 1,20,000 for family*) should be available in the bank till the processed passport is returned. Loan, FDR account and DPS accounts will NOT be accepted;
  9. For foreign passports, work document from local office in Bangladesh is required (*if applicable*). In case applicant does not have local bank account in Bangladesh, applicant must submit the Letter of Salary Guarantee issued by Bangladeshi company;
  10. The first applicant can sponsor immediate family members only, namely 1) parents 2) spouse 3) children. Copies of documents of the first applicant including a Sponsorship Letter, Bank Statement, Bank Solvency Certificate, Marriage Certificate and/or Proof of Relationship Certificate are required;
  11. For foreign passports that do not mention parents' names, birth certificates of minors are required;
  12. International health card's copy for yellow fever infected countries applicant; (*if applicable*)
  13. Parental consent letter is mandatory if applicant is under 18;
  14. All business owners must submit updated trade licenses. In the case of documentation in any language apart from English, the same must be translated to English by a certified translator, and duly notarised;
  15. Consular officers reserve the rights to request more additional documents as deemed necessary.
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